**Medicines Information enquiry/query template**

This template is intendedas a tool to support trainers/ tutors, when checking whether enquiries/ queries undertaken by trainees out with Medicines Information (for element 2), have been approached appropriately. Use with ***“checklist for enquiries/ queries undertaken in element 2”***.

The relevant fields can be copied across to the TURAS ***“Sign off Medicines Information form”***, and reflections form for NES. (Note these will be integrated in future versions of the framework).

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| **Question:** | | |
| **Pertinent background information** (including medical and drug history where appropriate)**:** | | |
| **Enquirer** (job title sufficient)**:** | | **Enquiry level:** |
| **Resources/ references used** (at least 2 sources should always be used, document even if nothing relevant found in a source)**:** | | |
| **Answer** (box can be expanded):  **Answer** (box can be expanded): | | |
| **Checked by** (sign): | **Date** (date checked): | |
| **Reflections:** | | |