**Medicines Information enquiry/query template**

This template is intendedas a tool to support trainers/ tutors, when checking whether enquiries/ queries undertaken by trainees out with Medicines Information (for element 2), have been approached appropriately. Use with ***“checklist for enquiries/ queries undertaken in element 2”***.

The relevant fields can be copied across to the TURAS ***“Sign off Medicines Information form”***, and reflections form for NES. (Note these will be integrated in future versions of the framework).

|  |
| --- |
| **Question:** |
| **Pertinent background information** (including medical and drug history where appropriate)**:** |
| **Enquirer** (job title sufficient)**:** | **Enquiry level:**  |
| **Resources/ references used** (at least 2 sources should always be used, document even if nothing relevant found in a source)**:** |
| **Answer** (box can be expanded):**Answer** (box can be expanded): |
| **Checked by** (sign): | **Date** (date checked): |
| **Reflections:**  |